

2011
-2012

19 SEASONS OF EXCELLENCE



Susan J. Kennedy
Artistic Director

REQUEST FOR RELEASE
FROM REHEARSAL OR PERFORMANCE

The Playmakers! Theatre School schedule of rehearsals and performances for the current season was completed and published in August. No changes will be made to the Season Calendar except under extraordinary circumstances and with the approval of the Artistic Director and Board of Directors of the school.

The primary aim of publishing the full calendar at the beginning of the season is transparency: all students, families, teachers of the school - and everyone associated with them can access this information and consider it in planning their own activities for the school year.

As per the Policies and Procedures Handbook, Playmakers! expects every student admitted to the Young Actors' Guild to make attendance at classes and rehearsals a top priority. We are aware that schedule conflicts will arise, and actors may be released from rehearsals if a request **IN WRITING** is received **AT LEAST TWO WEEKS IN ADVANCE**. However, please note that

- It is unlikely that more than one release per student per term will be approved without some impact on the student's role/performance opportunity in that term.
- Releases cannot be granted for requests that fall within the 'Final Two Weeks of Rehearsal Period' in either term.

If you wish to request a release from rehearsal for a specific date, please complete the following information and submit the form to your instructors at least two weeks prior to the release date requested.

STUDENT NAME:	
PLAYMAKERS! CLASS:	
TODAY'S DATE:	
RELEASE DATE REQUESTED (must be at least 2 weeks after TODAY'S DATE, above):	
DOES THIS DATE FALL WITHIN ONE OF THE 'FINAL TWO WEEKS OF REHEARSAL' PERIODS? (Check one) NO <input type="checkbox"/> YES <input type="checkbox"/> (releases cannot be granted during the Final 2 Weeks of Rehearsal Period)	
_____ Signature of Student	_____ Signature of Parent/Guardian
DATE REQUEST WAS RECEIVED:	
NUMBER OF PREVIOUS RELEASES GRANTED THIS STUDENT:	
RELEASE IS GRANTED <input type="checkbox"/> REFUSED <input type="checkbox"/>	
_____ Artistic Director	_____ Date

Further explanation (if needed) on reverse ➔

Skills and memories... to last a lifetime!



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OFFICE USE ONLY:

Clarification of Release or Refusal of Release on reverse: